



Policy Revision	Section(s) Revised	Change description	Effective Date
0		Reformat	Sept 2019
1		Entire section replaced	Sept 2022
3		Reformat (formerly Section 11)	June 2025
4		Update to dispute committee	Aug 2025
5		Updates in red	Aug 2025



## 10. PROTEST, GRIEVANCE AND APPEAL POLICY

Protest and Grievances will be dealt with by the Dispute Committee.

The Dispute Committee will consist of a minimum of seven (7) of the following:

- The Chinook Ringette League Chair or designate (acts a chairperson, only votes in a tie)
- CRL or Ringette Calgary Executive Board Members
- CRL Referee-in-Chief or representative thereof
- CRL Association Presidents or representatives thereof

### 10.1 Protest

A formal statement of disapproval or dissent with an event or outcome. A protest may not be based upon the judgment call of a referee.

#### 10.1.1 Submission

10.1.1.1 Regular Season and Exhibition Game Protests and evidence in support must be submitted:

- 10.1.1.1.1 In writing to the Chinook Ringette League Chair and must be signed by the coach and/or manager of the protesting team. If the CRL chair is unavailable, the protest must be submitted to the CRL Operations or the Ringette Calgary President.
- 10.1.1.1.2 Within 48 hours from the conclusion of the game for which the protest is being made.
- 10.1.1.1.3 A copy of the protest must be also delivered to the other team within the same time limit.

10.1.1.2 City Championship Game Protest Procedure (**Zone 3 ONLY**):

- 10.1.1.2.1 Verbal notification of a team's intent to protest a game is required within 2 hours of the completion of the game. Notification must be received by telephone to one of the following **Ringette Calgary Executive Members: President, Past President, VP Administration or VP Operations.**



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10.1.1.2.2 Must be submitted in writing with evidence in support thereof, within 18 hours from the conclusion of the game for which the protest is being made.

10.1.1.2.3 A copy of the protest must also be delivered to the other team within the same time limit.

#### 10.1.2 Requirements

10.1.2.1 Protests must be accompanied by e-transfer to [payments@ringettecalgary.ca](mailto:payments@ringettecalgary.ca) in the amount of \$250.00 with a letter signed by the complainant's Association President (or designate) in which the protesting team is registered indicating that they are aware of the protest.

10.1.2.2 If the protest is upheld, the \$250.00 will be refunded.

### 10.2 Grievance

A formal complaint, which is not a protest or an appeal, but in the opinion of the complainant is a violation of the Bylaws, Rules & Regulations or Operating Policies; also applicable for Code of Conduct. A grievance shall not encompass matters of referee judgment.

#### 10.2.1 Submission

10.2.1.1 Grievances and evidence in support thereof must be submitted:

10.2.1.1.1 In writing to the Chinook League Ringette Chair and must be signed by the Complainant.

10.2.1.1.2 Within 48 hours from the conclusion of the incident for which the grievance is being filed.

#### 10.2.2 Requirements

10.2.2.1 Grievances must be accompanied by an e-transfer to [payments@ringettecalgary.ca](mailto:payments@ringettecalgary.ca) in the amount of \$250.00 with a letter signed by the complainant's Association President (or designate) indicating they are aware of the grievance.

10.2.2.2 If the grievance is upheld, the \$250.00 will be refunded.



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### 10.3 Appeal

A formal request to alter a specific decision from a Protest hearing, Grievance Hearing, Administrative Action, Disciplinary Hearing, or decision by a lower body. Only those parties to the original action shall be allowed to appeal.

#### 10.3.1 Appeal Procedure

10.3.1.1 Appeals, and all the evidence in support thereof, must be submitted in writing to the Chinook Ringette League Chair, signed by the appellant, and presented within 48 hours of the rendering of the decision which is being disputed.

10.3.1.2 If the CRL Chair (or designate) confirms that new evidence or testimony has been submitted which could possibly impact a previous decision, a hearing for an appeal would be granted.

10.3.1.3 The appeal must be accompanied by e-transfer to [payments@ringettecalgary.ca](mailto:payments@ringettecalgary.ca) in the amount of \$250.00.

10.3.1.4 A quorum of members of the **Chinook Ringette League** will convene within one week, where possible, to deal with the appeal.

10.3.1.5 If the appeal is upheld, the \$250.00 will be refunded.

10.3.1.6 Suspended individuals are ineligible to participate in all games until the dispute has been dealt with.