

Policy Revision	Section(s) revised	Change Description	Effective Date
0		Reformat	Sept 2019

11. Appeals, Grievance and Protests Policy

Protests will be dealt with by the **Grievance Committee**

11.1. Procedure for the Submission of Protests

- Protests and evidence in support thereof must be submitted in writing to the Ringette Calgary President and must be signed by the coach and/or manager of the protesting team. If the Ringette Calgary President is unavailable, the protest may be submitted to the Ringette Calgary League Director or the Ringette Calgary Past President.
- The Protest must be accompanied by a certified cheque or cash in the amount of two hundred dollars (\$200.00) with a letter signed by the Sub-Association President (or designate) in which the protesting team is registered indicating that they are aware of the protest.
- If the protest is upheld, the two hundred dollars (\$200.00) will be refunded.
- A referee's decision cannot be protested. Only rule violations will be considered.

11.1.1. GAME Protests

11.1.1.1. Regular Season & Exhibition Games:

- 11.1.1.1.1. Game Protests must be submitted within forty-eight (48) hours from the conclusion of the game for which the protest is being made. A copy of the protest must also be delivered to the other team within the same time limit.

11.1.1.2. City Championship Games:

- 11.1.1.2.1. Verbal notification of a team's intent to protest a game is required within two (2) hours of the completion of the game. Notification must be received by telephone to one of the following Ringette Calgary Executive Members: President, League Director, Past President, or the VP Administration.
- 11.1.1.2.2. Game Protests for City Championships must be submitted within eighteen (18) hours from the conclusion of the game for which the protest is being made. A copy of the protest must also be delivered to the other team within the same time limit.

11.1.2. OTHER Protests

- 11.1.2.1. Other Protests and evidence in support thereof must be submitted in writing, signed by the coach and/or manager of the protesting team within forty-eight (48) hours from the conclusion of the incident for which the protest is being made.

11.2. The Grievance Committee

The **Grievance Committee** will consist of a **minimum of seven** of the following:

- The Ringette Calgary President or designate (acts as chairperson, votes only in a tie.)
- Ringette Calgary Executive members.
- Ringette Calgary Officials Executive Committee liaison or representative thereof.
- Sub-Association Presidents or representatives thereof.

11.3. Dispute Procedure

Procedure for the filing of a dispute of a decision rendered by the Grievance Committee:

- 11.3.1. Disputes, and all the evidence in support thereof, must be submitted in writing to the Ringette Calgary President, signed by the disputee, and presented within forty-eight (48) hours from the rendering of the decision which is being disputed. The dispute must be accompanied by a certified cheque or cash in the amount of two hundred dollars (\$200.00).
- 11.3.2. If the dispute is upheld, the two hundred dollars (\$200.00) will be refunded.
- 11.3.3. A quorum of members of the Board of Directors will convene within one week where possible, to deal with the dispute.